

## SOLICITATION ADDENDUM

Date: **April 13, 2017**  
Subject: **Credit Card Services**  
Solicitation Number: **6100038542**  
Due Date/Time: **May 4, 2017**  
Addendum Number: **1**

---

To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

*List any and all changes:*

**The changes listed below have been made to Appendix O-1, Appendix O-2 and Appendix O-3 – Cost Rebate Incentive. The cost submittal for all three lots are being replaced in their entirety with a revised cost submittal that is attached to this addendum and made part of the RFP.**

- RFP reference number was changed from 6100039867 to 6100038542
- An additional tab (Corporate Card Fees) has been added to the cost submittal for Lot 1 & 3 (Commonwealth only) in order to address any applicable fees associated with a Corporate Card as identified in III-4, O (7) of the RFP.

**The Official Q&A dated April 13, 2017 is attached to this Addendum 1 and is made part of the RFP.**

Type of Solicitation: Hard Copy (Paper) Bid - If you have already submitted a response to the original solicitation, you may either submit a new response, or return this Addendum with a statement that your original response remains firm, by the due date.

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

Name: Jennifer Habowski  
Title: Issuing Officer  
Phone: 717-703-2937  
Email: [jhabowski@pa.gov](mailto:jhabowski@pa.gov)